

Henderson County Emergency Services District No. 8

Notice of Regular Meeting – May 29, 2024

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a regular meeting of the Board of Commissioners of Henderson County Emergency Services District No. 8, to be held at **10:00 am on May 29, 2024, at District 8 Fire Station #1, 9502 FM 773, Murchison, Texas 75778** for the following purposes:

1. **Call meeting to order;** Meeting called to order at 10:05am, Commissioners Phil Elery, John Johnson, Howard Calloway, Ashton Elder present and Jay Gravens And Attorney Kelly Carlton On Zoom.

PUBLIC COMMENT

2. **Public Comment:** Members of the public may speak for up to three minutes on any agenda item listed below. Additionally, members of the public may speak on topics not listed on the posted agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the posted final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board regarding public comment on items not on the posted agenda must be limited to a proposal to place the subject on a future agenda. There were no public comments.

COMMISSIONER ITEMS

3. **Discuss, consider and take action on Commissioner resignation and request appointment of a new Commissioner;** Discussion was had with the resignation of David Deas and the new appointment of Ashton Elder. No action taken.
4. **Discuss, consider, and take action on election of officers for the Board;**
A motion was given by Commission Calloway to approve all current positions With the addition of appointing Ashton Elder as the Treasure. 2nd – Commissioner J.Johnson, Unanimous Vote For.
5. **Discuss, consider and take action on obtaining a Treasurer's bond;**
Discussion was given regarding last months vote for Treasurer's bond. Was tabled Until the September agenda for revote.
6. **Discuss, consider, and take action on creation of District subcommittees;**
Discussion was given on the creation of subcommittees. A motion was given by Commissioner J.Johnson that he and Commissioner H.Calloway be appointed to a subcommittee to address the obtaining property and building new fire stations in the district. 2nd Commissioner H.Calloway, Unanimous Vote For.

7. **Discuss, consider, and take action on commissioner training on the Texas Public Information Act and the Texas Open Meetings Act;**
Discussion was given regarding the required training for all commissioners.
No action taken.
8. **Discuss, consider and take action on establishing street address or P.O. Box for District and District administrative office, and authorize publication of notice of address of administrative office location;**
Discussion was given that the previously approved street address be P.O.Box 637, Murchison, TX 75778, Admin Office: District 8 Fire Station #1, 9518 FM 773, Murchison, TX 75778 and that the Attorneys office will post the required information in the Athens Dailey News. A motion was given to do so by Commissioner H.Calloway, 2nd by Commissioner J.Johnson, Unanimous Vote For.
9. **Discuss, consider, and take action on Resolution Establishing Official Newspaper for District Publications;**
A motion was made by Commissioner H. Calloway to adopt the resolution that Athens Daily Review, 201 S. Prairieville St, Athens, TX 75751 903-675-5626 will be the Official Newspaper for District publications. 2nd J.Johnson, Unanimous Vote For.
10. **Receive monthly report from District 8 Fire Rescue regarding emergency operations, apparatus, response times, call volume, training, and management activities and take any related action;** Fire Chief Brandon Irby reported that the fire department was extremely busy with all the bad weather of late.

DISCUSSION/ACTION ITEMS

- 11. Review and approval of minutes from May 6, 2024, meeting;**
A motion was made to approve the minutes of the May 6th meeting by Commissioner Phil Elery, 2nd Commissioner H.Calloway, Unanimously approved.
- 12. Discuss and consider approval of the Treasurer's report and the payment of invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses;** Discussion was given, No action taken.
- 13. Discuss, consider and take action on establishing a fiscal year for the District and adopting a resolution for same;** A motion was made to adopt a resolution establishing Oct 1st – Sept 31st as the ESD's financial year by Commissioner Phil Elery, 2nd H.Calloway, Unanimous Vote For.
- 14. Discuss, consider, and take action on securing contract for Tax Assessment and Collection Services with Henderson County;** A motion was made to accept the contract, that had been reviewed by council, with the Henderson County Tax Assessment and Collections Service and was due by July 1st by Commissioner Phil Elery, 2nd H.Calloway, Unanimous Vote For.
- 15. Discuss, consider, and take action on possible interim funding options for the District;** Discussion was given for possible interim funding however this item is being tabled until the next meeting. No action was taken.
- 16. Discuss, consider, and take action on establishing District depository bank account(s) and investment account(s);** Discussion was given but is being tabled with further review by the new Treasure. No action was taken.
- 17. Discuss, consider, and take action on Resolution Regarding Investment Policy, Strategies, Guidelines and Management Practices for District and Designate Investment Officer;** A motion was given to adopt the resolution regarding the Investment Policy, Strategies, Guidelines and Management practices for the district and to designate the Treasurer Commission Ashton Elder as the Investment Officer by H.Calloway, 2nd Commissioner J.Johnson, Unanimous Vote For.

18. **Discuss, consider, and take action on adoption of records management program; including**
- a. **Order Establishing Records Management Program, Appointing Management Office, and appointing Public Information Coordinator, and Declaration of Compliance with Records Scheduling requirements of the local Government Records Act;** A motion was made to adopt a records management program to be overseen by the Secretary-Commissioner J.Gravens and to appoint the Carlton Law Office as the Public Information Coordinator for the board and declare compliance with the Records Scheduling by Commissioner Phil Elery, 2nd H.Calloway, Unanimous Vote For.
19. **Discuss, consider, and take action on Resolution Regarding Public Participation at Open Meetings and ratify policy adopted previously;** A motion was made to adopt a resolution regarding Public Participation at Open Meetings by Commissioner Phil Elery, 2nd H.Calloway, Unanimous Vote For.
20. **Discuss, consider, and take action on insurance for District;** Discussion was Given, No action was taken.
21. **Discuss, consider, and take action regarding District seal;** Discussion was given. No action taken
22. **Discuss District's budget for next fiscal year;** Tabled until next meeting. No action taken
23. **Discuss, consider, and take action on the District 8 Fire Rescue agreement;** Tabled for Further review. No action was taken
24. **Discuss and consider items for future agendas;** No action taken
25. **Adjourn.** Motion made by Commissioner P. Elery to adjourn, 2nd Commissioner J.Johnson, Unanimous Vote For at 11:30am.

DATE: May 29, 2024.

Phil Elery
President/Commissioner
Henderson County Emergency Services District #8

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); and/or deliberation regarding security devices or security audits (Section 551.076). Action, if any, will be taken in open session.

The District is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Phil Elery at (972) 345-1528 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.