

Henderson County Emergency Services District No. 8

Minutes for Regular Meeting – July 1, 2024

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a regular meeting of the Board of Commissioners of Henderson County Emergency Services District No. 8, to be held at **10:00 am on July 1, 2024, at District 8 Fire Station #1, 9518 FM 773, Murchison, Texas 75778** for the following purposes:

1. Call meeting to order; **Meeting was called to order at 10:02 by Phil Elery. In attendance were all commissioners (Howard Calloway by phone) , Fire Chief Brandon Irby and Deborah Deas.**

PUBLIC COMMENT

2. Public Comment: Members of the public may speak for up to three minutes on any agenda item listed below. Additionally, members of the public may speak on topics not listed on the posted agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the posted final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board regarding public comment on items not on the posted agenda must be limited to a proposal to place the subject on a future agenda.

Debra Deas wanted to share her contact information so someone could let her know why the minutes from April 1st were not approved, why there was no notification of the workshop held prior to the regular scheduled meeting at 10 am, and would like mentioned who is at each meeting. She asked Brandon Irby how the Volunteer Fire Dept. was funded at the informational meeting prior to ESD No. 8 being formed and he stated by payment from the county and donations. She stated she would like to see most or all of the taxpayers money be spent on securing property and for the building of two facilities with contracts being executed for the first one in 2024.

COMMISSIONER ITEMS

3. Discuss, consider and take action on obtaining a Treasurer's bond; **Phil Elery made a recommendation for a postponing until the meeting in September and was second by John Johnson.**

4. Update from District subcommittee to address obtaining property and building new fire stations in the District; John Johnson had no further information but hoped to have additional information shortly from the appraiser.
5. Discuss, consider, and take action on commissioner training on the Texas Public Information Act and the Texas Open Meetings Act; **Ashley Elder has completed all training and provided completion forms.**
6. Update on publication of notice of address of administrative office location; **John Johnson has paperwork needed and is to present to Phil Elery.**

REPORTS

7. Receive monthly report from District 8 Fire Rescue regarding emergency operations, apparatus, response times, call volume, training, and management activities and take any related action; **Fire Chief Brandon Irby stated there were 43 calls for service and the average responders was 4 for the month of June.**

DISCUSSION/ACTION ITEMS

8. Review and approval of minutes from May 29, 2024, meeting and April 1, 2024 meeting; **Phil Elery made a motion to re- approve the minutes from May 29th and April 1st meeting, Jay Gravens second with unanimous approval.**
9. Discuss and consider approval of the Treasurer's report and the payment of invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses; **Ashley Elder stated the expenses approved for May and June total \$7,169.36 for Carlton Law Firm. Phil Elery also has office expenses and Web Page cost to discuss forthcoming.**
10. Update on adopting a resolution establishing October 1 – September 30 as fiscal year for the District; **No action has been taken.**
11. Update on securing contract for Tax Assessment and Collection Services with Henderson County; **Phil Elery turned in contract to Peggy Goodall on May 29th.**

12. Discuss, consider, and take action on possible interim funding options for the District; **Ashley Elder had discussions with First State Bank and Phil Elery suggested that Phil and Ashley would set-up a sub committee for discussions for options for funding to report back to the Commisioners.**
13. Discuss, consider, and take action on establishing District depository bank account(s) and investment account(s); **No actions taken**
14. Update on Resolution Regarding Investment Policy, Strategies, Guidelines and Management Practices for District and Designate Investment Officer; **No actions taken**
15. Discuss and consider adopting the tax and budget planning calendar for 2024 and authorize payment for tax process publications. **No actions taken**
16. Discuss and consider status of District website, accessibility, and posting requirements and take any related action. **Logo for ESD No. 8 and what will be posted on the website will be discussed with the Carlton firm to make the website user friendly and give the public the information they are needing.**
17. Update on adoption of records management program; **No action taken**
18. Update on Resolution Regarding Public Participation at Open Meetings; **No action taken**
19. Discuss, consider, and take action on insurance for District; **No action taken and Phil Elery stated it would be on agenda for September meeting.**
20. Discuss, consider, and take action regarding District seal; **Phil Elery made motion to accept seal earlier presented for ESD No. 8, John Johnson second, unanimous approval**
21. Discuss District's budget for next fiscal year; **Ashley Elder made a motion to approve budget for next fiscal year as stated in the workshop before meeting, Jay Gravens second the motion, unanimous approval.**
22. Discuss, consider, and take action on the District 8 Fire Rescue agreement; **Fire Chief Brandon Irby was to review contract and present to commissioners for review.**
23. Discuss District's first request for information under the Public Information Act; **Expense for the first request for Public Information cost \$400.**

24. Discuss and consider items for future agendas; **Ashley Elder requested the District 8 contract and the sub committee formed today to bring options to be discussed in next meeting. Phil Elery stated the percent of taxes for taxpayers is due by September 1st and he would verify with the county tax office.**

25. Adjourn. **Phil Elery made motion to adjourn at 10:45.**

DATE: August 5, 2024



Phil Elery
President/Commissioner
Henderson County Emergency Services District #8

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); and/or deliberation regarding security devices or security audits (Section 551.076). Action, if any, will be taken in open session.

The District is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Phil Elery at (972) 345-1528 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.