

Henderson County Emergency Services District No. 8

Minutes for Meeting – February 3, 2025

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a regular meeting of the Board of Commissioners of Henderson County Emergency Services District No. 8, was held at **10:00 am on February 3, 2025, at District 8 Fire Rescue Station #2, 6410 County Road 4511, Athens, Texas 75752** for the following purposes:

1. Call meeting to order; **Phil Elery called the meeting to order at 10:05 a.m. Commissioners present were: Phil Elery, Ashton Elder, John Johnson. Howard Calloway, and Fire Chief Brandon Irby.**

PUBLIC COMMENT

2. Public Comment: **There were no public comments.**

REPORTS

3. Review and approval of minutes from January 6, 2025 meeting; **Phil Elery made a motion to accept the minutes of the January 6, 2025 meeting and was seconded by Howard Calloway. 4-0. Motion passed unanimously.**
4. Update from District subcommittee to address obtaining property and building new fire stations in the District; **No action.**
5. Receive monthly report from District 8 Fire Rescue regarding emergency operations, apparatus, response times, call volume, training and management activities and take any related action; **Chief Irby stated there was 51 calls in January 2025, of these 10 were working Structure Fires (of these 3 were given-mutual aid where District 8 Fire was the first on scene), 4 Grass fires, 5 MVC, 29 EMS and 3 Good Intent Assist Public calls. Average response time from page out to on-scene arrival was 8.52 minutes. Engine 1-is back in service, Tanker 1-part is in to be repaired, Engine 3 - possible crack in tank(out of service), Brush 1 -alternator went out, has been repaired and back in service. SCBA inspection is due in mid-February and 10 new bottles will be ordered. Some previously ordered bunker gear has arrived and more will arrive soon. No action taken.**

6. Discuss and consider approval of the Treasurer's report and the payment of invoices, advertising expenses and reimbursement owed to Commissioners for out-of-pocket expenses; **Ashton Elder stated that it has been a somewhat slow month, that not all expense receipts have been received for the month yet and that a more itemized list will be available next month. No action taken.**

DISCUSSION/ACTION ITEMS

7. Discuss, consider, and take action on engagement of an auditor to perform Fiscal Year 2025 audit; **Ashton Elder stated she had received a verbal quote for the yearly audit of \$6500 - \$7000 from an accounting firm and would provide a written quote during the next month's meeting. No action taken.**
8. Review and approve quarterly investment report; **This item was addressed after #9 below after which, Howard Calloway submitted the quarterly investment report for the last quarter of 2024 (Oct-Dec). Phil Elery made a motion to accept the provided quarterly audit as submitted and seconded by John Johnson. 4-0. Motion passed unanimously.**
9. Discuss, consider, and take action on obtaining an Investment Officer and required reports for the ESD #8; **Howard Calloway agreed to become the District's Investment Officer. Phil Elery made a motion to appoint Howard Calloway as the District's Investment Officer and was seconded by Ashton Elder. 4-0. Motion passed unanimously.**
10. Discuss, consider, and take action on updating Resolutions regarding Disbursements and Signature Authorization; **No action taken.**
11. Discuss, consider, and take action on publishing notice of address of administrative office location for 2025; **No action taken.**
12. Discuss, consider, and take action on training requirements and compliance status for each commissioner; **No action taken.**
13. Discuss, consider, and take action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement; **No action taken.**
14. Discuss, consider, and take action on annual training credits for ESD Commissioners (Safe-D); **No action taken.**

15. Discuss, consider future meeting requirements and attendance of the ESD #8 meetings; **No action taken.**

16. Adjourn. **Phil Elery made a motion to adjourn the meeting at 10:28am and was seconded by John Johnson. 4-0. Motion passed unanimously.**

DATE: February 3, 2025



Phil Elery

President/Commissioner

Henderson County Emergency Services District #8

APPROVED

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); and/or deliberation regarding security devices or security audits (Sections 551.076 and 551.089). Action, if any, will be taken in open session.

The District is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Phil Elery at (972) 345-1528 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.