

Henderson County Emergency Services District No. 8

Minutes of Meeting – March 3, 2025

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a regular meeting of the Board of Commissioners of Henderson County Emergency Services District No. 8, was held at **10:00 am on March 3, 2025, at District 8 Fire Rescue Station #2, 6410 County Road 4511, Athens, Texas 75752** for the following purposes:

1. Call meeting to order; **Phil Elery called the meeting was called to order at 10:01am. Commissioners present were: Phil Elery, Ashton Elder, John Johnson, Howard Calloway and Fire Chief Brandon Irby.**

PUBLIC COMMENT

2. Public Comment: **There were no public comments.**

REPORTS

3. Review and approval of minutes from February 3, 2025 meeting; **John Johnson made a motion to accept the minutes of the February 3, 2025 meeting and was seconded by Howard Calloway. 4-0. Motion passed unanimously.**
4. Update from District subcommittee to address obtaining property and building new fire stations in the District; **No action.**

5. Receive monthly report from District 8 Fire Rescue regarding emergency operations, apparatus, response times, call volume, training and management activities and take any related action; **Chief Irby stated there was 38 calls in February 2025, of those; 1 Structure Fire, 14 Grass Fires, 9 EMS calls, 4 Control Burns, 4 Calls canceled enroute to the call, 6 Fire Alarms; with an average response time of 8 minutes and 12 seconds. 8 of these calls were mutual aid calls to Larue and Poynor, Bradford, Athens and Brownsboro. Mutual aid was received by Athens and Bradford. 2 sets of Tornado sirens are in the process in being set up and operational at current fire stations. No Action Taken.**

6. Discuss and consider approval of the Treasurer's report and the payment of invoices, advertising expenses and reimbursement owed to Commissioners for out-of-pocket expenses; **Ashton Elder stated that we had a monthly District 8 Fire Rescue payment, a payment to the Carlton Law Firm and Commissioners Safe-D conference meeting expenses are due. Phil Elery made a motion to pay the expenses that were due as stated and was seconded by Howard Calloway. 4-0. Motion passed unanimously.**

DISCUSSION/ACTION ITEMS

7. Discuss, consider, and take action on engagement of an auditor to perform Fiscal Year 2025 audit; **Phil Elery stated a memo has been provided to the County Judges Office on behalf of the ESD 8 satisfying this requirement for year 2025. No Action Taken.**

8. Discuss, consider, and take action on training requirements and compliance status for each commissioner; **The Commissioners were reminded of the yearly training requirements needed for this year. No Action Taken**

9. Discuss, consider, and take action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement; **It was discussed that the Carlton Law Firm will complete and handle this matter for the ESD 8. No Action Taken.**

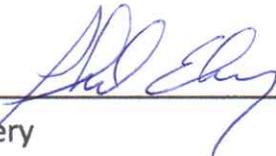
10. Discuss, consider, and take action on records retention procedures and compliance with Records Management Program; **As Commissioner Jay**

Gravens (the Boards Secretary) was not in attendance of this meeting, this matter was tabled until next month. No Action Taken.

11. Adjourn. Phil Elery made a motion to adjourn the meeting at 10:21am and was seconded by Ashton Elder. 4-0. Motion passed unanimously.

DATE: April 7, 2025





Phil Elery
President/Commissioner
Henderson County Emergency Services District #8

APPROVED