

Henderson County Emergency Services District No. 8

Minutes of Meeting – April 10, 2025

The Board of Commissioners of Henderson County Emergency Services District No. 8 held a regular meeting at **10:00 am on April 10, 2025, at District 8 Fire Rescue Station #2, 6410 County Road 4511, Athens, Texas 75752** for the following purposes:

1. Call meeting to order; **Phil Elery called the meeting to order at 10:04 am. Commissioners present were: Phil Elery, Ashton Elder, John Johnson, Howard Calloway and Fire Chief Brandon Irby. Commissioner Jay Gravens was present via Zoom.**

PUBLIC COMMENT

2. Public Comment: Deborah Deas spoke for 3 minutes.

REPORTS

3. Review and approval of minutes from February 3, 2025 meeting; **No action.**
4. Update from District subcommittee to address obtaining property and building new fire stations in the District; **Discussion was given; no action.**
5. Receive monthly report from District 8 Fire Rescue regarding emergency operations, apparatus, response times, call volume, training and management activities and take any related action; **Chief Irby reported on the 104 service calls in March 2025, including 4 Structure Fires, 1 Vehicle Fire, 18 Grass Fires, 32 Medical, 6 False Fire Alarms, and 6 Mutual Aid calls. Chief Irby stated that Henderson County had provided the annual bill for shared usage of the radio system that was not in the budget, projected cost for housing modifications were made to Fire Station #1, projected cost for tornado siren installation providing approximate ¾ of a mile coverage of the Murchison Fire Station #1, projected cost for Tanker 2 repairs, projected cost share of a Hummer supplied by a Texas Forestry Service Grant to make into a brush truck, and projected cost for converting a brush truck into Squad 1 to be a first response vehicle for the department. Discussion was had; Phil Elery made a motion to approve payment for the listed projects. Ashton Elder second. 5-0 vote, motion passed.**

6. Discuss and consider approval of the Treasurer's report and the payment of invoices, advertising expenses and reimbursement owed to Commissioners for out-of-pocket expenses; **Ashton Elder gave the Treasurer's report with bills received from the Attorney, District 8 Fire Rescue, and Henderson County Appraisal District. Howard Calloway made a motion to pay the bills for the month. John Johnson made a second. 5-0 vote, motion passed.**

DISCUSSION/ACTION ITEMS

7. Discuss, consider, and take action on expenses for land clearing; **No Action.**
8. Discuss, consider, and take action on maintenance/upgrade to existing Murchison Fire Station expenses; **No Action.**
9. Conduct annual review of investment policy and investment strategies and adopt resolution; **No Action.**
10. Discuss, consider, and take action on records retention procedures and compliance with Records Management Program; **Discussion was had, and the Order was read. Phil Elery made a motion to accept the Order as read and named Jay Gravens, the Board's Secretary, as the Board's Records Management Officer. Ashton Elder second the motion. 5-0 vote, motion passed.**
11. Discuss, consider, and take action on approving quarterly investment report for 1st quarter; **Howard Calloway submitted the 2025 Quarterly Investment Report for January 1 – March 31. Phil Elery made a motion to accept the report as submitted. John Johnson second the motion. 5-0 vote, motion passed.**
12. Adjourn. **Phil Elery made a motion to adjourn the meeting. Ashton Elder second the motion. 5-0 vote, motion passed.**

DATE: May 5, 2025





Phil Elery
President/Commissioner
Henderson County Emergency Services District #8

APPROVED