

# **Henderson County Emergency Services District No. 8**

## **Regular Meeting Minutes – October 6, 2025**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a regular meeting of the Board of Commissioners of Henderson County Emergency Services District No. 8, was held at **10:00 am on October 6, 2025, at District 8 Fire Rescue Station #2, 6410 County Road 4511, Athens, Texas 75752** for the following purposes:

1. Call meeting to order; Phil Elery called the meeting to order at 10:02am. Commissioners present were: Phil Elery, John Johnson, Ashton Elder, Howard Calloway and Fire Chief Brandon Irby.

### **PUBLIC COMMENT**

2. Public Comment: There was no public comments.

### **REPORTS**

3. Review and approval of minutes from August 11, 2025, August 19, 2025, and September 2, 2025 meeting; Phil Elery made a motion to accept the minutes to the above meetings and was seconded by John Johnson. 4/0 vote. Motion passed.
4. Update from District subcommittee to address obtaining property and building new fire stations in the District; Discussion was given, no action.
5. Receive monthly report from District 8 Fire Rescue regarding emergency operations, apparatus, response times, call volume, training and management activities and take any related action; Chief Irby gave a report of 63 calls, average response time of 10.07 minutes, average man power per call of 5 with an average apparatus per call of 3. Discussion was made regarding a Forestry Service Grant that is being awarded to the District 8 Fire Rescue. No action.
6. Discuss and consider approval of the Treasurer's report and the payment of invoices, advertising expenses and reimbursement owed to Commissioners for out-of-pocket expenses; Ashton Elder gave a report of the monthly expenses with a note that the amount of open record request were costing the District an excessive amount of money unnecessarily. Phil Elery made a motion to pay the monthly expenses and was seconded by Howard Calloway. 4/0 vote. Motion passed.

## DISCUSSION/ACTION ITEMS

7. Discuss, consider, and take action on approving quarterly investment report for the 4<sup>th</sup> quarter; **Postponed until the next meeting, No action.**
8. Discuss, consider and take action on SAFE-D yearly renewal; **Phil Elery made a motion to pay the renewal fee for the 2026 SAFE-D membership and was seconded by Howard Calloway. 4/0 vote. Motion passed.**
9. Discuss, consider, and take action on renewing the District's insurance; **John Johnson made a motion to pay the renewal fee for the Districts insurance and was seconded by Howard Calloway. 4/0 vote. Motion passed.**
10. Discuss, consider and take action on the District board positions/job duties. **Discussion was made; no action.**
11. Discuss, consider and take action on required training hours for Commissioners. **Discussion was made; no action.**
12. Discuss, consider and take action on engagement of an auditor to perform Fiscal Year 2025 audit. **Discussion was made; no action.**
13. Discuss, Consider and take action on attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference in 1<sup>st</sup> Quarter of next year. **Discussion was made; no action.**
14. Adjourn. **Phil Elery made a motion to adjourn the meeting at 10:30am and was seconded by Howard Calloway. 4/0 vote. Motion passed.**

DATE: October 6, 2025



A handwritten signature in blue ink, appearing to read "Phil Elery", written over a horizontal line.

Phil Elery  
President/Commissioner  
Henderson County Emergency Services District #8

**APPROVED**