

Henderson County Emergency Services District No. 8

Regular Meeting Minutes – January 5, 2026

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given that a regular meeting of the Board of Commissioners of Henderson County Emergency Services District No. 8, was held at **10:00 a.m. on January 5, 2026, at District 8 Fire Rescue Station #2, 6410 County Road 4511, Athens, Texas 75752** for the following purposes:

1. Call meeting to order; **John Johnson called the meeting to order at 10:02 am. Commissioners present were: John Johnson, Jay Gravens, and Mark Tillerson. Also present: Fire Chief Brandon Irby.**

PUBLIC COMMENT

2. Public Comment: **There was no public comment.**

COMMISSIONER ITEMS

3. Discuss, consider, and take action on approving and accepting statements and oaths for appointed / reappointed commissioners; **No Action taken.**
4. Discuss, consider, and take action on election of officers for the Board; **No Action taken.**

REPORTS

5. Review and approval of minutes from December 1, 2025 meeting; **Jay Gravens made a motion to accept the December 1, 2025 meeting minutes as presented; John Johnson seconded the motion, and the motion was approved. Unanimous vote.**
6. Update from District subcommittee to address obtaining property and building new fire stations in the District; **No action taken.**
7. Receive monthly report from District 8 Fire Rescue regarding emergency operations, apparatus, response times, call volume, training and management activities and take any related action; **Chief Irby provided an update of calls and training activity to the Board. No action taken.**

8. Discuss and consider approval of the Treasurer's report and the payment of invoices, advertising expenses and reimbursement owed to Commissioners for out-of-pocket expenses; **No report from Treasurer. No action taken.**

DISCUSSION/ACTION ITEMS

9. Discuss, consider, and take action on required THSC 775.083 Annual Report; **Board requested The Carlton Law Firm to file report; report was filed in a timely manner. No action taken.**
10. Discuss, consider, and take action on Amended Resolution Establishing Administrative Office; **John Johnson made a motion to approve and sign the Amended Resolution Establishing Administrative Office at the Station 2; Jay Gravens seconded the motion, and the motion was approved. Unanimous vote.**
11. Discuss, consider, and take action on publishing Notice of Administration Office location in Athens Daily Review; **Jay Gravens made a motion to approve the publication of the Notice of Administrative Office; John Johnson seconded the motion, and the motion was approved. Unanimous vote.**
12. Discuss, consider and take action on approval and funding needed of the approved Forestry Service Grant for fire apparatus; **No Action needed; item previously approved in December meeting.**
13. Review training requirements and compliance status for each commissioner; **Board discussed an outline of requirements, including 6 hours bi-annually for each member.**
14. Discuss, consider, and take action on updating disbursements and signature authorization resolutions; **No action taken.**
15. Discuss, consider, and take action on reviewing and approving quarterly investment report for 4th quarter of previous year; **No action taken.**
16. Discuss, consider, and take action on approval of contract for Emergency Services District 8 administrative services; **Jay Gravens made a motion to approve the Emergency Services District 8 administrative services as presented, not to exceed \$400 per month; John Johnson seconded the motion, and the motion was approved. Unanimous vote.**
17. Discuss, consider, and take action on assuming fire department loan payment at First State Bank; **The Board discussed and noted an agreement between the ESD and the fire department was needed; including a list of assets in loan to be provided to the ESD by the fire department. No action taken.**
18. Adjourn. **Meeting adjourned at 10:29 a.m.**

DATE: February 2, 2026



John Johnson
President/Commissioner
Henderson County Emergency Services District #8