

Henderson County Emergency Services District No. 8 Regular Meeting Minutes – April 13, 2026

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given that a regular meeting of the Board of Commissioners of Henderson County Emergency Services District No. 8, was held at **10:00 a.m. on April 13, 2026, at District 8 Fire Rescue Station #2, 6410 County Road 4511, Athens, Texas 75752** for the following purposes:

The following members were present, thus constituting a quorum:

John Johnson	President	Present
Howard Calloway	Vice President	Present
Jay Gravens	Secretary	Absent
Ashton Elder	Treasurer	Absent
Mark Tillison	Vice Treasurer	Present

1. Call meeting to order: Commissioner Johnson called the meeting to order at 10:07a.m.

PUBLIC COMMENT

2. Public Comment: There was no public comment.

COMMISSIONER ITEMS

3. Discuss, consider, and take action on approving and accepting statements and oaths for appointed / reappointed commissioners:

Commissioner Calloway moved to approve and accept statements and oaths for appointed/reappointed commissioners, seconded by Commissioner Tillison, and the motion was approved 3-0.

4. Discuss, consider, and take action on election of officers for the Board:

Commissioner Calloway moved to elect officers for the board: Commissioner Johnson – President, Commissioner Calloway – Vice President, Commissioner Gravens – Secretary, Commissioner Elder – Treasurer, Commissioner Tillison – Assistant Treasurer, seconded by Commissioner Tillison, and the motion was approved 3-0.

REPORTS

5. Review and approval of minutes from February 2, 2026 meetings:

Commissioner Calloway moved to approve the minutes from the February 2, 2026, meeting, seconded by Commissioner Tillison, and the motion was approved 3-0.

6. Update from District subcommittee to address obtaining property and building new fire stations in the District:

No new information.

7. Receive monthly report from District 8 Fire Rescue regarding emergency operations, apparatus, response times, call volume, training, and management activities and take any related action:

Chief Irby reported 91 calls. No action taken.

8. Discuss and consider approval of the Treasurer's report and the payment of invoices, advertising expenses and reimbursement owed to Commissioners for out-of-pocket expenses:

The Board discussed the District's expenses, and Commissioner Calloway moved to approve one payment to the contract assistant in the amount of \$400.00 and one payment to District 8 Fire and Rescue in the amount of \$152,340.99. Commissioner Tillison seconded the motion, and the motion was approved 3-0.

DISCUSSION/ACTION ITEMS

9. Discuss, consider, and take action on updating disbursements and signature authorization resolutions:

Commissioner Calloway moved to approve disbursements and signature authorization resolutions, seconded by Commissioner Tillison, and the motion was approved 3-0.

10. Discuss, consider, and take action on reviewing and approving quarterly investment report for 4th quarter of previous year:

Commissioner Calloway moved to approve the quarterly investment report for the 4th quarter of previous year, seconded by Commissioner Tillison, and the motion was approved 3-0.

11. Discuss, consider, and take action on approving 2026 1st quarter investment report:

Commissioner Calloway moved to approve the 2026 quarterly investment report for the 1st quarter, seconded by Commissioner Tillison, and the motion was approved 3-0.

12. Discuss, consider, and take action on assuming fire department loan payment at First State Bank:

No action taken.

13. Discuss, consider, and take action on adoption of a records management program; including

- a. Order Establishing Records Management Program, Appointing Management Office, and appointing Public Information Coordinator, and
- b. Declaration of Compliance with Records Scheduling requirements of the local Government Records Act.

Commissioner Calloway moved to adopt a records management program, which also states the records management officer and public information coordinator, and to complete the required declaration of compliance, seconded by Commissioner Tillison, and the motion was approved 3-0.

14. Discuss, consider, and conduct annual review of investment policy and investment strategies and adopt resolution:

Commissioner Calloway moved to conduct the annual review of investment policy and investment strategies, and approve the resolution confirming annual review, seconded by Commissioner Tillison, and the motion was approved 3-0.

15. Adjourn.

Commissioner Calloway moved to adjourn, seconded by Commissioner Tillison, and the motion was approved 3-0. The meeting was adjourned at 10:47a.m.

DATE: _____, 2026



John Johnson
President/Commissioner
Henderson County Emergency Services District #8